

# WEST LANCASHIRE LOCAL CHILDREN'S TRUST PARTNERSHIP >



ACTION NOTES		PRESENT				
DATE:	Thursday, 4 March 2010	John Nelson (JN) WLBC	✓	✓	Louise Sullivan (LS) (Further & Higher Education)	
		Jane Cass (JC) (NHS Public Health)	✓	✓	Grant Murdoch (GDM) (YPS)	
TIME:	2.00 pm	Lawrence Smye-Rumsby (LSR) (Rural Schools)	✓	✓	Mel Ormesher (MO) (LCC – Office of the Chief Executive)	
		Tracey Jardine (TJ) DPO	✓	✓	County Councillor Carolyn Evans (CE) (LCC)	
VENUE:	St John's Children's Centre, Flamstead, Birch Green, Skelmersdale WN8 6PF	Cerys Smye-Rumsby (CSR) (CVS)	✓	✓	Talha Wadee (TW) (LCC – Policy)	
		Richard Whittaker (RW) (NHS Provider)	✓	✓	Amy Bamber (AB) (NHS Provider)	
		Jonathan Hewitt (JH) (LCC – Lead)	✓	✓	Paul Anderton (PA) (NHS CAMHS)	
		Audrey Swann (AS) (Short Stay Schools)	✓	✓	Carmel Foster (CF) (Secondary Schools)	
		Nick Joseph (NJ) (Special Schools)	✓	✓	Annette Shepherd (LCC – Early Years)	
				✓	Doreen Wilde (DW) (LCC – Clerk)	
AGENDA ITEM		ACTION NOTES				BY
1.	<b>Welcome and Introductions</b>	John Nelson (JN), Deputy Chair, welcomed everyone to the meeting and introductions were made.				
2.	<b>Apologies for Absence</b>	Angela Aspinwall-Livsey (Chair – Schools) Greg Mitton (CVS) Sue Hodgkins (Head – Rural Schools Cluster Group) Amanda Claeys (NHS Parenting Forum) Joanne Stephenson (LCC – CAF) Rachel Walker – Lancashire Fire & Rescue				
3.	<b>Notes of Meeting held 4 February 2010 – Accuracy</b>	The notes of the last meeting were agreed as a correct record.				
4.	<b>Notes of Meeting Held 4 February 2010 – Matters Arising</b>	The following items not on the Agenda were noted: -				
	Item 3 – One Children's Workforce (OCW)	Noted the analysis of results by question and recorded comments made at the last meeting. To make arrangements to set aside a future meeting of the full Trust for a more in depth workshop and follow up after completion of the on line OCW tool.				<b>AAL</b>

AGENDA ITEM		ACTION NOTES	BY
	Item 8 – Delivery Structure to Support Lancashire Children's Trust Arrangement	Noted the response submitted on behalf of the LCTP on 26 February 2010. West Lancashire Borough Council had submitted a separate response. Future support arrangements will follow in due course.	
	Item 10 – Funding Report	Talha Wadee advised that 25 applications for funding had been received and a Funding Sub Group with delegated authority from the Board had been arranged for Monday, 22 March 2010. Funding outcomes would be presented at the next full Trust meeting on 6 May 2010.	<b>Funding Sub Group</b>
<b>5.</b>	<b>Strengthening Children's Trusts</b>		
	<ul style="list-style-type: none"> <li>Update on Membership (copy to be circulated at the meeting)</li> </ul>	The Clerk was reminded to merge the role of CAMHS with other NHS members. Jonathan Hewitt (JH) to take back to strategic leads the issue of membership for children's services. It was noted that only one response had been received as yet from members who had not attended for some time. It was agreed that Community Safety Partnership representation by Mel Ormisher should continue.	<b>JH/DW</b>
	<ul style="list-style-type: none"> <li>West Lancs Young People Elections Update</li> </ul>	Grant Murdoch (GDM) provided details of the young people elections held last month on 17 February. There had been involvement of all secondary schools and community centres for young people and it had been greatly enjoyed by all involved.	
	<ul style="list-style-type: none"> <li>Nomination of Jayne Wood as representative for the Community Sector</li> </ul>	Cerys Smye-Rumsby (CSR) outlined details of the Talk To Me Focus Group chaired by Jayne Wood. The nomination as representative for the Community Sector was approved and the Clerk to write accordingly and invite Jayne to the next meeting.	<b>DW</b>
	<ul style="list-style-type: none"> <li>Community Safety Partnership/LCTP Joint Working Actions</li> </ul>	Mel Ormisher (MO) welcomed the opportunity to work closer with the Trust to avoid duplication, identify gaps and look at best value as well as identifying shared priorities and potential for collaborative working and streamlining services through the Action Plan. JH outlined the role of Neil Scanlan who had been tasked to prepare a paper on the Early Intervention Prevention Strategy and endorsed CSP as a key player, acknowledging that there is a lot of duplication targeting the same people.	

AGENDA ITEM		ACTION NOTES	BY
	<b>Strengthening Children's Trusts (cont'd)</b>	<p>There is to be a new focus around family rather than just a child issue with a set of minimum standards so early intervention arrangements and family issues will be tied in together. There is also a massive focus on alcohol abuse at the moment both nationally and regionally.</p> <p>There followed discussion and it was considered important to: -</p> <ul style="list-style-type: none"> <li>• Be clear on timescales - with five priorities identified there may not be enough time.</li> <li>• Agree common themes and priorities for collaborative action (e.g. joint working on alcohol, early intervention, safeguarding, as well as health and employment issues).</li> <li>• To look at priorities, eg extension of the Neighbourhood Management Scheme, Early Intervention Strategy or match funding a large centre for young people.</li> </ul>	
6.	<b>Lancashire Children's Trust Partnership Briefing Paper</b>	<p>The Trust is now a statutory body and a new plan is to be in place by 2011. View taken centrally just to have a refresh of the existing plan instead of a detailed look at the priorities. Talha Wadee (TW) is to focus on good practice from previous years but the key thing to respond to is "Are we there yet?" At the Away Day need to highlight one change focus on progress and impact, ensure that our local plan is right, fits the locality and local children are gaining.</p>	
7.	<b>Lancashire County Council Officers – A Snapshot</b>	<p>Tracey Jardine (TJ) on behalf of the County Council circulated a paper giving brief outlines of job profiles to provide partners with a better understanding of who we are, what we do and our relevance to the Children's Trust. County Councillor Evans explained her role as Chair of the NEET Task Group and Grant Murdoch (GDM) provided an outline of the three strands of the Young People's Service provided both locally and countywide.</p>	
8.	<b>Better Outcomes for Children and Young People In West Lancashire</b> <ul style="list-style-type: none"> <li>• WL LCTP Action Plans for 2009/10 and 2010/11</li> </ul>	<p>It was agreed that the 2009/10 Action Plan would be finalised on 26 April and signed off at the 6 May full Trust meeting. There are currently some real anomalies and needs to lead in to something accountable with a local flavour following agreed key principles that are used as a driver for the ways we work. Accessibility is one of our principles and one real issue is engaging with families.</p>	

AGENDA ITEM		ACTION NOTES	BY
	<b>Better Outcomes for Children and Young People In West Lancashire (cont'd)</b>	JH raised a concern that young boys are not attaining in Skelmersdale and boys in particular were the lowest attainers in the County. It was noted that boys already felt a sense of failure and there was discussion on how young people's needs should be met locally and how they should be at the heart of things on how processes happen in schools. The 2010/11 Action Plan priorities including local issues would be prepared for presentation and agreement at the May meeting. It was noted that there is to be a limit on agenda items for the 6 May meeting to allow time to finalise both plans.	<b>Funding Sub Group</b>
	<ul style="list-style-type: none"> <li>Local Area Agreement 6 Month Review</li> </ul>	Trust members are invited to submit comments by 14 April to Talha Wadee (TW). The clerk to re-circulate the pro-forma provided which focuses on: - <ul style="list-style-type: none"> <li>How well are the theme's outcomes and improvements being delivered?</li> <li>What are the prospects for the future?</li> <li>Good news/case studies</li> </ul>	<b>DW/TW All</b>
<b>9.</b>	<b>Future Events</b> <ul style="list-style-type: none"> <li>Early Intervention Strategy Workshop – 5 March 2010</li> <li>Regional Workshop on Safeguarding – 11 March 2010</li> <li>Development of a Children and Young People's Road Safety Strategy – May 2010</li> </ul>	Noted. Those attending were asked to feedback at the next meeting.  Noted. Trust members were requested to apply direct for a place if required due to the late notice of the event. There are five places available to the LCTP for the event to be held on 20 May at Leyland House. County Councillor Carolyn Evans and Mel Ormisher were put forward. A nomination from health is to follow.	
<b>10.</b>	<b>Provision for the Young LGBT Community In West Lancashire</b>	GDM advised that the service had been approached by young people about the lack of provision for lesbian, gay, bisexual and transsexuals. Some areas have specialised groups and it was queried whether there was a gap in provision. There followed discussion and it was felt that further investigation and research should be undertaken to establish if there is a need. It was agreed to look at commissioning this work through the funding group to check existing services and highlight any gaps in service. A quality impact assessment to be prepared and reported back to the Trust by GDM.	<b>Funding Sub Group GDM</b>

AGENDA ITEM		ACTION NOTES	BY
11.	<p><b>Disadvantaged Subsidy Standards Fund</b></p> <p><b>Transforming Lives</b></p>	<p>Members were asked to note both documents and the good practice examples of special schools using extended services and their right of access to funding and support in order to close the gap and meet the needs of vulnerable people. There was discussion on how the Trust might support the implementation of the Extended Services Disadvantage Subsidy: -</p> <ul style="list-style-type: none"> <li>• We need to give early warning to services that may be needed and put together the funding in the same way schools put together support for targeted young people.</li> <li>• Help schools provide support through the Trust by working in clusters, talking about and making people aware of activities available.</li> <li>• Ensure that every person in care is entitled to their personal education plan and that there is one to one support for disabled children.</li> <li>• Must not create barriers and isolation.</li> <li>• Let people know and kept informed through our action plan.</li> </ul>	BY
12.	<p><b>Update on the Targeted Youth Support (TYS) and Common Assessment Framework District Integrated Working Panels (CAF DIWP)</b></p>	<p>GDM advised that the TYS process was now established but there was still a long way to go with relatively few service requests being received from schools. £17,000 had been provided to support TYS. It was noted that no cases are taken without a CAF.</p> <p>It was agreed that the Clerk would write to Dave McHale as lead officer on CAF with details of those members who would like to be involved in the District Integrated Working Panels.</p>	DW
13.	<p><b>Any Other Business</b></p>	<ul style="list-style-type: none"> <li>• 6 May: Richard Whittaker (RW) Presentation on NHS Services (Commissioner and Provider).</li> <li>• 8 July: Carmel Foster/Audrey Swann: Head Teachers</li> </ul>	<p>RW</p> <p>CF/AS</p>
14.	<p><b>Future Meetings</b></p>	<p>Thursday, 6 May 2010 – Venue confirmed as Hillside Community Primary</p> <p>Thursday, 8 July 2010 – Venue changed to Tarleton High School. Clerk to update meeting schedule and confirm arrangements.</p>	DW